



## Commission on Peace Officer Standards and Training

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[www.post.ca.gov](http://www.post.ca.gov)

Date: July 22, 2016

Bulletin: No. 2016-12

Subject: Electronic Data Interchange (EDI) Now Accessed Using POST PASS Accounts

Beginning July 12, 2016, Electronic Data Interchange (EDI) will use POST PASS accounts for system access.

PASS simplifies access to POST's online services, including the POST Website, Electronic Data Interchange (EDI), Learning Portal, Course Catalog, and more. With PASS, a single user name and password may be used to access any POST systems for which the user is authorized. PASS also improves technical security, and allows POST to deliver content of interest to specific users.

In addition to stronger security measures, PASS makes EDI access more convenient for individuals who use more than one EDI account. These users may now switch between accounts with a simple click, rather than logging in with a different account (see graphic below).

Technical help for EDI and PASS is available by contacting the POST Help Desk at (916) 227-4357 or (877) 275-5872, or emailing [EDI@post.ca.gov](mailto:EDI@post.ca.gov).

General questions regarding EDI and PASS may be directed to Computer Services Bureau Chief Colin O'Keefe at (916) 227-1439.

The screenshot shows the POST EDI website. The top navigation bar includes links for Home, Personnel, Certificates, Reports, SBSLI, and CP. A user profile for 'mhouston AGENCY TEST AGENCY' is visible in the top right. A 'GENERAL QUICK LINKS' sidebar on the left lists various functions like Appointments, Department Head, Terminations, and Certs Apps to Submit (1). The main content area is titled 'Welcome to EDI' and provides information about the Electronic Data Interchange system, including its purpose and available functions. A 'What's New' section is also present. An overlay titled 'YOUR EDI ACCOUNTS' is shown on the right, displaying a list of linked accounts: 'mhouston PRESENTER COMMISSION ON PEACE OFFICER STANDARDS AND TRN - 9180' and 'mhouston AGENCY TEST AGENCY - 55555'. Each account has a 'Switch' button. Below the list is a '+ Link more of your EDI accounts' link. At the bottom of the overlay, the 'POST PASS' section shows a sample email address, POST ID: C06-D74, and a 'Sign Out' button.

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